

**Minutes of the Meeting of the
BETHANY BOARD OF EDUCATION
November 7, 2016**

The Bethany Board of Education of Independent School District I-88 of Oklahoma County met in regular session at the Bethany Administration Building, Superintendent's Office, 6721 NW 42nd St., Bethany, OK, on Monday, November 7, 2016 at 6:00 pm.

I, the undersigned Minute Clerk of the Board of Education of Bethany Public Schools ISD-88 of Oklahoma County, Oklahoma do hereby certify that at least 24 hours prior to the meeting excluding Saturday and holidays notices of the date, time, place, and agenda of the meeting were posted in a prominent public view at the location of the meeting.

Attest my hand and seal of the school district this November 16, 2016.





MINUTE CLERK, BOARD OF EDUCATION

Heather Miller, President, called the meeting to order at 6:00 pm.

Present was Heather Miller, President; Nico Gomez, Clerk; Les Pettitt, Member; Kent Walstad, Vice President and Dr. Kent Shellenberger, Superintendent. Also present was Jennifer Fuller, Minute Clerk, Rocky George, Business Manager, and Tony Childers, School Attorney.

Flag Salute was led by Heather Miller.

Troy Rhodes, Architect, gave a building program update.

Pettitt made the motion, seconded by Walstad to approve the construction Change Order in the amount of \$3,564,865.91. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Walstad made the motion, seconded by Gomez to approve the construction change requests #2 in the amount of \$11,964.55, #3 in the amount of \$6,938.01, and #4 in the amount of \$3,629.93. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

New Business: Construction change request #1 for \$5,656.96. Gomez made the motion, seconded by Pettitt to approve the construction change request #1 in the amount of \$5,656.96. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Pettitt, that the Consent Agenda be approved as presented and submitted: (a) Minutes of the October 3, 2016 Regular Board Meeting, (b) Financial Fund Reports, (c) General Fund Non Payroll #349-402 (\$74,356.03), General Fund Payroll #70000-70707 (\$8,832,280.19) and, Building Fund #2 (\$3000.00), (d) Activity Fund Revisions: Middle School LEAP, National Junior Honor Society, BMS School Store, All School Musical, Class of 2019, and Key Club. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Pettitt, to approve the appointment of Jennifer Fuller from Deputy Minute Clerk to Regular Minute Clerk effective immediately and Dee Lott from Regular Minute

Clerk to Deputy Minute Clerk to be effective upon her return on January 3, 2017. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Staff reports were submitted by Tim Haws, Reuben Bellows, Trey Keoppel, and Matthew Flinton.

Pettitt made the motion, seconded by Gomez, to approve the Resolution for Election for 2017. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Pettitt, to approve the Preliminary Estimate of Needs for FY'17. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Walstad, to approve the quote from AMM Mechanical Inc. To install 3 HVAC units in the amount of \$19,045.88. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Walstad, to approve allowing Riley Williams to conduct a survey of 9-12 gade students for the Oklahoma Public High School Environmental Literacy Assessment study. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Walstad made the motion, seconded by Pettitt, to approve the following contracts/agreements for FY'17: a) Section 125 Flexible Benefit Plan - Plan 502 for FY'17, b) Memorandum of Understanding with the Mercy Health Network for FY'17, c) Children's Center Contract for FY'17, d) Master Services Agreement with United Systems, Inc. For FY'17, e) Managed Services Schedule Agreement with United Systems, Inc. For FY'17, f) Agreement with Lingo Construction for sales tax agency authorization for building project, and g) Rental Agreement with All Storage Self Storage. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Walstad, to approve the following out of state trips: a) BMS L.E.A.P. Educational Trip Proposal for 2016-2017 to Philadelphia and NY City, May 8-14, 2017, b) MS Choir Trip to Dallas on April 29, 2017, and c) Senior Class of 2017 Trip to Branson, Missouri, May 12-13, 2017. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Walstad made the motion, seconded by Pettitt, to approve the addition of a full time teacher's assistant for the high school English Department for the remainder of FY'17. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Gomez made the motion, seconded by Pettitt, to go into executive session at 7:30 pm. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

Heather Miller gave the Executive Minutes Statement: Heather Miller, Nico Gomez, Les Pettitt, Kent Walstad, Kent Shellenberger, and Tony Childers were in attendance in executive session. Only items listed on the agenda were discussed and no votes were taken.

Pettitt made the motion, seconded by Walstad, to approve the following executive session items: (a) Resignation of Amy Currin, High School Media Assistant, Robotics Sponsor, and Yearbook Business Manager, effective Friday, November 11, 2016, (b) Employment of Angela Capps, Assistant Cheer Coach, for the remainder of FY'17 for \$500.00, (c) Employment of Damaris Miller, Marisela Brown, and Maribel Mejia, district translators at an hourly rate of \$20.00 for the remainder of FY'17, (d) Employment of Kim Banz, Co-Director All School Musical for FY'17, (e) Employment of Jessica Woods, National Junior Honor

Society Sponsor for FY'17, (f) Change of contract to increase the number of hours from 20 to 30 per week for Jem Balderas, (g) Contract adjustment for Jennifer Fuller for added responsibilities (\$1,000.00) and regular minute clerk responsibilities (\$1,000.00) and contract adjustment for DeLana Massey for added responsibilities (\$1,000.00) due to the retirement of Dee Lott, Administrative Assistant, (h) Adjustment to the mid-year stipend for all employees as funds are available up to \$500.00. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.

The board discussed acquisition of real property under Item 16-i. No action was taken.

Informational items presented: (a) USSA 2016 Legislative Dinner, November 9th from 6:00 pm - 8:00 pm and (b) Board Meeting - January 3, 2017 - 12:00 pm.


Miller made comments under Board Comments.

The Superintendent gave his report.


Pettitt made the motion, seconded by Walstad, that the meeting be adjourned at 7:45 p.m. Motion, carried. Gomez, yes; Pettitt, yes; Walstad, yes; Miller, yes.



PRESIDENT



CLERK



MINUTE CLERK

Record of Official Minutes on file in the Administration Building located at 6721 N.W. 42, Bethany, OK 73008.