

BETHANY PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING AGENDA
November 7, 2016

A regular meeting of the Bethany Board of Education of Independent School District I-88 of Oklahoma County for the month of November will be held in the Bethany Administration Building, Superintendent's Office, located at 6721 N.W. 42, Bethany, Oklahoma, on Monday, November 7, 2016 at 6:00 p.m.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **FLAG SALUTE**
3. **Update on Capital Improvement Projects. – Troy Rhodes**
4. Discussion and possible action to approve or not to approve the following construction Change Order in the amount of \$3,564,865.91. **(Pgs. 1-9)**
5. Discussion and possible action to approve or not to approve the following construction change requests: a) # 2 - RFP # Rerouting of private utilities in #2 building in the amount of \$11,964.55, b) # 3 - Concrete floor stain at the STEM building in the amount of \$6,938.01, c) # 4 – Concealed condition work at project #1 in the amount of \$3,629.93. **(Pgs. 10-12)**

6. **CONSENT AGENDA**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items.

 - a. Discussion and possible action on the minutes of the October 3, 2016 (regular board meeting). **(Pgs. 13-15)**
 - b. Discussion and possible action on the Financial Fund Reports. **(Pgs. 16-28)**
 - c. Discussion and possible action on the Encumbrances for the General Fund Non Payroll #349-402 (\$74,356.03) and General Fund Payroll #70000-70707 (\$8,832,280.19) and Bond Fund #2 (3,000.00).
 - d. Activity Fund Revisions for FY'17: Middle School LEAP, National Junior Honor Society, BMS School Store, All School Musical, Class of 2019, and Key Club. **(Pgs. 29-34)**

Recommend as presented/submitted.
7. Discussion and possible action to approve or not to approve the appointment of Jennifer Fuller from Deputy Minute Clerk to Regular Minute Clerk effective immediately and Dee Lott from Regular Minute Clerk to Deputy Minute Clerk to be effective upon her return on January 3, 2017.
8. **STAFF REPORTS (Pgs. 35-43)**
9. Discussion and possible action to approve or not to approve the Resolution for Election for 2017. **(Pgs. 44-45)**
10. Discussion and possible action to approve or not to approve the Preliminary Estimate of Needs for FY'17. **(Pg. 46)**
11. Discussion and possible action to approve or not to approve the quote from AMM Mechanical Inc. to install 3 HVAC units in the amount of \$19,045.88. **(Pg. 47)**

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12. Discussion and possible action to approve or not approve allowing Riley Williams to conduct a survey of 9-12 grade students for the Oklahoma Public High School Environmental Literacy Assessment study. **(Pgs. 48-53)**
13. Discussion and possible action to approve or not to approve the following contracts/agreements for FY'17: a) Section 125 Flexible Benefit Plan – Plan 502 for FY'17, b) Memorandum of Understanding with the Mercy Health Network for FY'17, c) Children's Center Contract for FY'17, d) Master Services Agreement with United Systems, Inc. for FY'17, e) Managed Services Schedule Agreement with United Systems, Inc. for FY'17. f) Agreement with Lingo Construction for sales tax agency authorization for building project, and g) Rental Agreement with All Storage Self Storage. **(Pgs. 54-100)**
14. Discussion and possible action to approve or not to approve the following out of state trips a) BMS L.E.A.P Educational Trip Proposal for 2016-2017 to Philadelphia and NY City, May 8-14, 2017, b) MS Choir Trip to Dallas on April 29, 2017, and c) Senior Class of 2017 Trip to Branson, Missouri, May 12-13, 2017. **(Pgs. 101-106)**
15. Discussion and possible action to approve or not to approve the addition of a full time teacher's assistant for the high school English Department for the remainder of FY'17. **(Pg. 107)**
16. **EXECUTIVE SESSION: Proposed executive session to discuss and return to open session to vote or not to vote on resignations and employment – Item 16 – a-h. 25 O.S. § 307 (B)(1) and to discuss matters regarding real property that is available for purchase 25 O.S. § 307(B)(3) Item 16 - i .**

Vote to go into Executive Session.
Executive Session Minutes Statement.

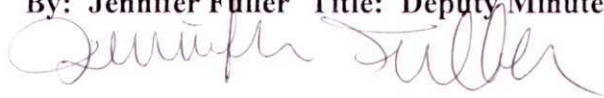
- a. Resignation of Amy Currin, High School Media Assistant, Robotics Sponsor, and Yearbook Business Manager, effective Friday, November 11, 2016. **(Pg. 108)**
- b. Employment of Angela Capps, Assistant Cheer Coach, for the remainder of FY'17 for \$500.00. **(Pg. 109)**
- c. Employment of Damaris Miller, Marisela Brown and Maribel Mejia, district translators at an hourly rate of \$20.00 for the remainder of FY'17. **(Pg. 110)**
- d. Employment of Kim Banz, Co-Director All School Musical for FY'17.
- e. Employment of Jessica Woods, National Junior Honor Society Sponsor for FY'17.
- f. Change of contract to increase the number of hours from 20 to 30 per week for Jem Balderas. **(Pg. 111)**
- g. Contract adjustment for Jennifer Fuller for added responsibilities (\$1,000.00) and regular minute clerk responsibilities (\$1,000.00) and contract adjustment for DeLana Massey for added responsibilities (\$1,000.00) due to the retirement of Dee Lott, Administrative Assistant.
- h. Adjustment to the mid-year stipend for all employees as funds are available.
- i. Discussion/Update on acquisition of real property.

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17. **NEW BUSINESS**
18. **INFORMATIONAL ITEMS**
 - a. USSA 2016 Legislative Dinner, November 9th from 6:00pm – 8:00pm
 - b. Board Meeting – January 3, 2017 – 12:00 pm?
19. **BOARD MEMBERS COMMENTS**
20. **SUPERINTENDENT'S REPORT**
21. **ADJOURNMENT**

Posted on front door of the Administration Building, 6721 N.W. 42, Bethany, OK.

By: Jennifer Fuller Title: Deputy Minute Clerk Date: 11/4/2016 Time: 1:55 p.m.

A handwritten signature in cursive script that reads "Jennifer Fuller". The signature is written in dark ink and is positioned below the typed name and title.