

**BETHANY PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING AGENDA**  
**June 28, 2018**

A regular meeting of the Bethany Board of Education of Independent School District I-88 of Oklahoma County for the month of June will be held in the Bethany Administration Building, Superintendent's Office located at 6721 NW 42, Bethany, Oklahoma, on June 28, 2018, 6:00 p.m.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **FLAG SALUTE**
3. Discussion and possible action to approve or not to approve an increase in lunch prices.  
**(Presented by Dwane Drake)**
4. Discussion and possible action to approve or not to approve the following contracts/agreements for FY'19:  
(a) Memorandum of Lease with Bethany First Church of the Nazarene for the property at 4109 N Willow (MIECHV House), (b) Memorandum of Lease with Bethany First Church of the Nazarene for the property at 6825 NW 39<sup>th</sup> Expressway (Floyd Center), (c) Memorandum of Understanding with Community Action Agency for Preschool Services, (d) Cooperative Council for Oklahoma School Administration District Level Services Program, (e) Global Compliance Network Agreement, (f) Service Agreement with Kellogg & Sovereign for E-rate filing and compliance services, (g) Agreement for services with Mary Sweet-Darter, School Psychologist, (h) Agreement for services with Moore Therapy Services, Inc., Occupational Therapist, (i) Agreement with The Beckman Company for worker's compensation insurance from the Oklahoma School Assurance Group, (j) Agreement with Oklahoma Schools Insurance Group for property, boiler & machinery, auto physical damage, general liability, auto liability, and educators legal insurance, (k) Sports Medicine and Athletic Training Services Subscription Agreement with Oklahoma Sports and Orthopedic Institute, (l) Oklahoma State School Boards Association Membership, (m) Oklahoma State School Boards Association Policy Services, (n) Oklahoma State School Boards Association Unemployment Services Program, (o) Putnam City Schools IEP Service Agreement, (p) The Center for Education Law, P.C. Services Program, (q) Title III Consortium/Cooperative Agreement with Kingfisher Public Schools, (r) Memorandum of Understanding with PROCURE.
5. Discussion and possible action to approve or not to approve United Systems Quote# 008618 for E-rate FY2018 IC-Aruba/Aerohive/APC/Cabling in the amount of \$14,869.39.
6. Discussion and possible action to approve or not to approve submission of a MIECHV 3 year grant application to the Oklahoma State Department of Health after review of the RFP to ensure the responsibilities and/or expenses to the district are accurate.
7. Discussion and possible action to approve or not to approve giving the Superintendent and/or Chief Financial Officer authority to discard/sell unusable equipment/items for the 2018-19 school year.
8. Discussion and possible action to approve or not to approve the appointment of the following as administrative representatives at special education conferences for the 18-19 school year: Elizabeth Walters, Ashley Terneus, Ann Yeakley, Kali Bernhard, Abby Parrish and April Arthur.
9. Discussion and possible action to approve or not to approve converting the school calendar from days to hours per HB 1864.
10. Discussion and possible action to approve or not to approve student insurance with K&K Insurance Group, Inc. for FY'19 at no cost to the district.
11. Discussion and possible action to approve or not to approve the Student Handbook Revision for FY'19.
12. **EXECUTIVE SESSION: Proposed executive session to discuss and return to open session to vote or not to vote on: personnel items as listed on Item 12. – a-t, 25 O.S. 307 § (B)(1)**  
**Vote to go into Executive Session.**  
**Executive Session Minute Statement.**
  - a. Resignation of Stephane Shellenberger, Teacher, effective at the end of FY'18.
  - b. Resignation of Maribel Mejia, Teacher Assistant, effective June 4, 2018.
  - c. Resignation of Nelda Smiley, Child Nutrition Worker, effective June 25, 2018.
  - d. Resignation of Chris Farris, Dean of Students, effective June 25, 2018.
  - e. Retirement of Tim Haws, Chief Operations Officer, effective October 10, 2018.
  - f. Employment of the following for Extended School Year 2018 to be paid \$20.00 per hour for 3 hours per day for a maximum of 12 days: Jim Drummond, Teacher and Jessica Work, Nurse.
  - g. Employment of Chad Marchino, part-time summer custodial/grounds worker, to be paid \$10.00 per hour.
  - h. Employment of Damaris Miller, district translator, for services outside her regular contract for the 2018-2019 school year and to include the summer months at an hourly rate of \$20.00 to be paid out of district funds.
  - i. Employment of Kassandra Draper-Richards, Children's Center Teacher Assistant and Bus Driver, to be paid \$10.50 per hour for FY'19 contingent on obtaining an Oklahoma Bus Driver License.

- j. Approval to reimburse Cassandra Draper-Richards \$140.00 for bus driver training course upon obtaining a bus driver license and signing her contract.
  - k. Employment of Ashley Smith, Teacher Assistant, to be paid \$9.72 per hour for FY'19.
  - l. Employment of Abigail Hughes, Teacher Assistant, to be paid \$10.00 per hour for FY'19.
  - m. Employment of Alissa Ramirez, Teacher Assistant, to be paid \$8.50 per hour for FY'19 contingent on passing the para-pro test.
  - n. Employment of Amanda Kyzer, Playground Monitor/Crossing Guard, to be paid \$8.50 per hour for FY'19.
  - o. Employment of the following coaches that are not full time employees for FY'19 to be paid from the activity compensation schedule: Dalton Stout, Graduate Assistant Football Coach; Kyle Fultz, Head Middle School Softball Coach; Arwin Ray, Assistant Middle School Volleyball Coach; Kelsi Bussert, Assistant High School Girls Soccer Coach; Cassie Ross, Assistant High School Cheerleading Coach; Angie Capps, Assistant High School Cheerleading Coach.
  - p. Discussion and possible action to approve or not to approve the following stipends: (1) from the football activity fund - between \$100 and \$250 (based on number of attendees) to the following coaches for working the youth football camp: Ryley Claborn, Chad Marchino, Ryan Morgan, Brad Pennock, Adam Forester, and Jon Arthur, (2) from the baseball activity fund – Jim Drummond \$1260.00 and Ryan Morgan \$1200.00 for coaching Red Dirt Summer Baseball League and the youth baseball camp, (3) from the girls basketball activity fund – Eric Sailer \$1750.00, Miriam Cisneros \$400.00, and Justin McCullah \$300.00 for working the Champions Basketball Camp, (4) from the boys basketball activity fund – Quinn Wooldridge \$750.00 for coaching the summer league varsity and junior varsity teams.
  - q. Re-employment of the following 12 Month Office and Custodial/Maintenance Support Staff for FY'19: Jennifer Fuller, Administrative Assistant; Gretchen Lloyd, Administrative Assistant; Dee Lott, Administrative Assistant; DeLana Massey, Administrative Assistant; Carolyn Work, Administrative Assistant; Spencer Edelen, Grounds/ Maintenance, Heath Frazier, Custodian; John Fuller, Custodian; Greg Jones, Facilities Manager; Joseph Maloney, Custodian; Leon Mansell, Custodian; Jamie Mathis, Custodian/Maintenance and Stadium Clean-up; Winston Moore, Custodian; Timothy Park, Custodian/Crossing Guard; Don Roberts, Custodian/Crossing Guard; Joe Thornbrue, Stadium Building/Grounds Superintendent; and Roger Tipton, Custodian.
  - r. Re-employment of the following MIECHV Program Staff for the remainder of the current grant effective July 1 – September 30, 2018: Jem Balderas, Parent Educator and Mindy Turner, Coordinator/Parent Educator.
  - s. Re-Appointment of DeLana Massey, Treasurer for FY'19.
  - t. Evaluation of the Superintendent of Schools.
13. Discussion and possible action to approve or not to approve a new temporary additional Chief Operations Officer position for July to October 10, 2018.

14. **CONSENT AGENDA**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items.

- a. Discussion and possible action on the Minutes of the June 4, 2018 Regular Board Meeting.
- b. Discussion and possible action on transferring the Class of 2018 activity account balance to the high school activity account.
- c. Discussion and possible action to approve FY'19 School Activity Fund Sub Accounts and Sub Account fundraising activities and expenses for FY'19.
- e. Discussion and possible action on the Financial Fund Reports.
- f. Discussion and possible action on the Encumbrances for the General Fund Non Payroll #742-777 (\$344,905.67), Bond Fund #4 (\$10,800.00), General Fund Payroll #70000-#70988 (\$9,341,620.07), General Fund FY'19 #1-131 (\$1,877,789.93), Bond Fund FY'19 #1 (\$544,200.00), and Sinking Fund FY'19 #1 (\$4,023.75).

**Recommend as presented/submitted.**

15. **NEW BUSINESS**

16. **INFORMATIONAL ITEMS**

- a. OSSBA/CCOSA Education Leadership Conference – August 24-26, 2018.

17. **BOARD MEMBERS COMMENTS**

18. **SUPERINTENDENT'S REPORT**

19. **ADJOURNMENT**

Posted on front door of the Administration Building, 6721 N.W. 42, Bethany, OK.

By: Jennifer Fuller

Title: Minute Clerk

Date: 06/27/18

Time: 3:00 p.m.

