

**Minutes of the Meeting of the
BETHANY BOARD OF EDUCATION
June 28, 2018**

The Bethany Board of Education of Independent School District I-88 of Oklahoma County met in regular session in the Bethany Administration Building, Superintendent's Office located at 6721 N.W. 42, Bethany, OK, on June 28, 2018 at 6:00 pm.

I, the undersigned Minute Clerk of the Board of Education of Bethany Public Schools ISD-88 of Oklahoma County, Oklahoma do hereby certify that at least 24 hours prior to the meeting excluding Saturday and holidays notices of the date, time, place, and agenda of the meeting were posted in a prominent public view at the location of the meeting.

Attest my hand and seal of the school district this August 6, 2018.





MINUTE CLERK, BOARD OF EDUCATION

Kent Walstad, President, called the meeting to order at 6:00 pm.

Present was Kent Walstad, President; Angela Palmer, Vice President; Courtney Marquez, Clerk; and Drew Eichelberger, Superintendent. Also present was Jennifer Fuller, Minute Clerk and Rocky George, CFO.

Flag Salute was led by Courtney Marquez.

Marquez made the motion, seconded by Palmer, to approve a ten cent increase in elementary and secondary lunch prices. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve the following contracts/agreements for FY'19 with an amendment to item (g): (a) Memorandum of Lease with Bethany First Church of the Nazarene for the property at 4109 N Willow (MIECHV House), (b) Memorandum of Lease with Bethany First Church of the Nazarene for the property at 6825 NW 39th Expressway (Floyd Center), (c) Memorandum of Understanding with Community Action Agency for Preschool Services, (d) Cooperative Council for Oklahoma School Administration District Level Services Program, (e) Global Compliance Network Agreement, (f) Service Agreement with Kellogg & Sovereign for E-rate filing and compliance services, (g) Agreement for services with Mary Sweet-Darter, School Psychologist, with the amendment to replace Tim Haws with Chief Operations Officer on page 2 of the agreement, (h) Agreement for services with Moore Therapy Services, Inc., Occupational Therapist, (i) Agreement with The Beckman Company for worker's compensation insurance from the Oklahoma School Assurance Group, (j) Agreement with Oklahoma Schools Insurance Group for property, boiler & machinery, auto physical damage, general liability, auto liability, and educators legal insurance, (k) Sports Medicine and Athletic Training Services Subscription Agreement with Oklahoma Sports and Orthopedic Institute, (l) Oklahoma State School Boards Association Membership, (m) Oklahoma State School Boards Association Policy Services, (n) Oklahoma State School Boards Association Unemployment Services Program, (o) Putnam City Schools IEP Service Agreement, (p) The Center for Education Law, P.C. Services Program, (q) Title III Consortium/Cooperative Agreement with Kingfisher Public Schools, (r) Memorandum of Understanding with PROCURE. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve United Systems Quote# 008618 for E-rate FY2018 IC-Aruba/Aerohive/APC/Cabling in the amount of \$14,869.39. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Marquez made the motion, seconded by Palmer, to approve submission of a MIECHV 3 year grant application to the Oklahoma State Department of Health after review of the RFP to ensure the responsibilities and/or expenses to the district are accurate. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve giving the Superintendent and/or Chief Financial Officer authority to discard/sell unusable equipment/items for the 2018-19 school year. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve the appointment of the following as administrative representatives at special education conferences for the 18-19 school year: Elizabeth Walters, Ashley Terneus, Ann Yeakley, Kali Bernhard, Abby Parrish and April Arthur. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Marquez made the motion, seconded by Palmer, to approve converting the school calendar from days to hours per HB 1864. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve student insurance with K&K Insurance Group, Inc. for FY'19 at no cost to the district. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve the Student Handbook Revision for FY'19 as presented. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to enter into executive session at 6:23 pm. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Kent Walstad gave the Executive Session Minute Statement: Kent Walstad, Angela Palmer, Courtney Marquez, Drew Eichelberger, were in attendance in executive session. Only items listed on the agenda were discussed and no votes were taken.

Marquez made the motion, seconded by Palmer, to approve the following executive session items: a) Resignation of Stephane Shellenberger, Teacher, effective at the end of FY'18, b) Resignation of Maribel Mejia, Teacher Assistant, effective June 4, 2018, c) Resignation of Nelda Smiley, Child Nutrition Worker, effective June 25, 2018, d) Resignation of Chris Farris, Dean of Students, effective June 25, 2018, e) Retirement of Tim Haws, Chief Operations Officer, effective October 10, 2018, f) Employment of the following for Extended School Year 2018 to be paid \$20.00 per hour for 3 hours per day for a maximum of 12 days: Jim Drummond, Teacher and Jessica Work, Nurse, g) Employment of Chad Marchino, part-time summer custodial/grounds worker, to be paid \$10.00 per hour, h) Employment of Damaris Miller, district translator, for services outside her regular contract for the 2018-2019 school year and to include the summer months at an hourly rate of \$20.00 to be paid out of district funds, i) Employment of Kassandra Draper-Richards, Children's Center Teacher Assistant and Bus Driver, to be paid \$10.50 per hour for FY'19 contingent on obtaining an Oklahoma Bus Driver License, j) Approval to reimburse Kassandra Draper-Richards \$140.00 for bus driver training course upon obtaining a bus driver license and signing her contract, k) Employment of Ashley Smith, Teacher Assistant, to be paid \$9.72 per hour for FY'19, l) Employment of Abigail Hughes, Teacher Assistant, to be paid \$10.00 per hour for FY'19, m) Employment of Alissa Ramirez, Teacher Assistant, to be paid \$8.50 per hour for FY'19 contingent on passing the para-pro test, n) Employment of Amanda Kyzer, Playground Monitor/Crossing Guard, to be paid \$8.50 per

hour for FY'19, o) Employment of the following coaches that are not full time employees for FY'19 to be paid from the activity compensation schedule: Dalton Stout, Graduate Assistant Football Coach; Kyle Fultz, Head Middle School Softball Coach; Arwin Ray, Assistant Middle School Volleyball Coach; Kelsi Bussert, Assistant High School Girls Soccer Coach; Cassie Ross, Assistant High School Cheerleading Coach; Angie Capps, Assistant High School Cheerleading Coach, p) Discussion and possible action to approve or not to approve the following stipends: (1) from the football activity fund - between \$100 and \$250 (based on number of attendees) to the following coaches for working the youth football camp: Ryley Claborn, Chad Marchino, Ryan Morgan, Brad Pennock, Adam Forester, and Jon Arthur, (2) from the baseball activity fund - Jim Drummond \$1260.00 and Ryan Morgan \$1200.00 for coaching Red Dirt Summer Baseball League and the youth baseball camp, (3) from the girls basketball activity fund - Eric Sailer \$1750.00, Miriam Cisneros \$400.00, and Justin McCullah \$300.00 for working the Champions Basketball Camp, (4) from the boys basketball activity fund - Quinn Wooldridge \$750.00 for coaching the summer league varsity and junior varsity teams, q) Re-employment of the following 12 Month Office and Custodial/Maintenance Support Staff for FY'19: Jennifer Fuller, Administrative Assistant; Gretchen Lloyd, Administrative Assistant; Dee Lott, Administrative Assistant; DeLana Massey, Administrative Assistant; Carolyn Work, Administrative Assistant; Spencer Edelen, Grounds/ Maintenance, Heath Frazier, Custodian; John Fuller, Custodian; Greg Jones, Facilities Manager; Joseph Maloney, Custodian; Leon Mansell, Custodian; Jamie Mathis, Custodian/Maintenance and Stadium Clean-up; Winston Moore, Custodian; Timothy Park, Custodian/Crossing Guard; Don Roberts, Custodian/Crossing Guard; Joe Thornbrue, Stadium Building/Grounds Superintendent; and Roger Tipton, Custodian, r) Re-employment of the following MIECHV Program Staff for the remainder of the current grant effective July 1 - September 30, 2018: Jem Balderas, Parent Educator and Mindy Turner, Coordinator/Parent Educator, s) Re-Appointment of DeLana Massey, Treasurer for FY'19, t) Evaluation of the Superintendent of Schools. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Palmer made the motion, seconded by Marquez, to approve a new temporary additional Chief Operations Officer position for July to October 10, 2018. Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

Marquez made the motion, seconded by Palmer, that the Consent Agenda be approved as presented and submitted: a) Discussion and possible action on the Minutes of the June 4, 2018 Regular Board Meeting, b) Discussion and possible action on transferring the Class of 2018 activity account balance of \$25.91 to the high school activity account, c) Discussion and possible action to approve FY'19 School Activity Fund Sub Accounts and Sub Account fundraising activities and expenses for FY'19, d) Discussion and possible action on the Financial Fund Reports, e) Discussion and possible action on the Encumbrances for the General Fund Non Payroll #742-777 (\$344,905.67), Bond Fund #4 (\$10,800.00), General Fund Payroll #70000-#70988 (\$9,341,620.07), General Fund FY'19 #1-131 (\$1,877,789.93), Bond Fund FY'19 #1 (\$544,200.00), and Sinking Fund FY'19 #1 (\$4,023.75). Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.

There was no new business discussed.


Informational items presented:

a. OSSBA/CCOSA Education Leadership Conference - August 24-26, 2018

Courtney Marquez and Kent Walstad made board member comments.

Drew Eichelberger gave his report.

Palmer made the motion, seconded by Marquez, that the meeting be adjourned at 7:37 pm.
Motion, carried. Marquez, yes; Palmer, yes; Walstad, yes.



PRESIDENT



CLERK



MINUTE CLERK

Record of Official Minutes on file in the Administration Building located at 6721 N.W. 42, Bethany, OK 73008.